

**MAY 15, 2023**

**PROPOSED AGENDA**

**BOARD OF SCHOOL DIRECTORS  
OF THE  
KEYSTONE SCHOOL DISTRICT**

**REGULAR BUSINESS MEETING**

**ELEMENTARY SCHOOL LIBRARY**

**7 P.M.**

- I. Call to Order—Mr. Slagle**
- II. Roll Call—Mr. Willison**
- III. Pledge of Allegiance**
- IV. Announcements—Mr. Slagle**
  - A. Introduction of Guests.**
  - B. The next Meeting will be the Regular Work Session on Monday, June 12, 2023 at 7 P.M. in the Elementary School Library.**
- V. Public Comment**
  - A. None Scheduled.**
- VI. Consideration of Agenda**
  - A. Additions**
  - B. Corrections**
  - C. Deletions**
- VII. Consent Agenda**

**Note: Items marked with an \* have additional information attached that pertains to the Consent Agenda Item.**

  - A. Minutes:**
    - 1. Approve the April 17, 2023 Regular Work Session Minutes\***
    - 2. Approve the April 17, 2023 Regular Business Meeting Minutes\***
    - 3. Approve the May 11, 2023 Regular Work Session Minutes\***

**VII. Consent Agenda (Continued)**

**B. Financial Reports:**

- 1. File the April, 2023 Board Summary for Audit\***
- 2. File the April, 2023 Contingency Funds Report for Audit\***
- 3. File the April, 2023 Liquid Cash and Investment Activity Analysis Report for Audit\***
- 4. File the April, 2023 High School Student Activities Report for Audit\***
- 5. Approve the April, 2023 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\***
- 6. Approve the April, 2023 Cafeteria Bills for payment as presented and located in Attachment C\***
- 7. File the April, 2023 Cafeteria P&L for Audit\***
- 8. Approve the April, 2023 Capital Reserve Bills as presented and located in Attachment B-1\***

**C. Written Reports:**

- 1. Accept the March, 2023 Northwest School Combine Report\***
- 2. Accept the Career Center Reports\***
- 3. Accept the IU Report\***

**VIII. Personnel (For Individual or Separate Consideration)**

- A. Consideration of the Approval of the Corrected Last Day of Work for Samantha Toy of August 18, 2023, instead of August 28 as was previously Approved in the April 17, 2023 Regular Business Meeting.**
- B. Consideration of the Approval of Brandi Fisher as the 4<sup>th</sup> Grade Department Chairperson, effective immediately.**
- C. Consideration of the Approval of Gina Clark and Bobbie Heller as Summer School Teachers.**
- D. Consideration of the Approval of Erin Neely as the Extended School Year Teacher.**
- E. Advertise and Post for a Junior High Cheerleading position.**
- F. Consideration of the Approval of the Extension of the Substitute Athletic Director Position to Bill Irwin for up to 9 Days per Month for the 2023-24 School Year through June 30, 2024, at a daily cost of \$232.58.**
- G. Consideration of the Termination of Kristopher Heeter as Substitute Custodian, effective immediately.**

**IX. Old Business (For Individual or Separate Consideration)**

- A. Consideration of the Approval of the Memorandums of Understanding with Police Departments.**
- B. Consideration of the Approval of the Student Olweus Bullying Prevention Surveys.**

**X. New Business (For Individual or Separate Consideration)**

**A. Consideration of the Approval of the Annual Board Items for 2023-24:**

**1. Contracted Services:**

- a. Local Auditor—Brooks & Rhoads**
- b. School Doctor—Dr. Carroll**

**2. Insurance:**

**a. Highmark Monthly Medical Insurance Rate Increase):**

PO Blue	Individual	Parent/Child	Parent/Children	Husband/ Wife	Family
46867-19	\$806.25	\$1,995.52	\$1,995.52	\$2,245.15	\$2,364.01
12696-83	\$806.25	\$1,995.52	\$1,995.52	\$2,245.15	\$2,364.01
12696-84	\$815.17	\$2,017.07	\$2,017.07	\$2,269.91	\$2,390.27
12696-23	\$834.08	\$2,068.77	\$2,068.77	\$2,323.53	\$2,444.87
12696-64	\$834.08	\$2,068.77	\$2,068.77	\$2,323.53	\$2,444.87
46867-35	\$810.58	\$2,006.08	\$2,006.08	\$2,257.16	\$2,376.74
12696-35	\$810.58	\$2,006.08	\$2,006.08	\$2,257.16	\$2,376.74
12696-60	\$844.34	\$2,093.58	\$2,093.58	\$2,352.02	\$2,475.08
12696-52	\$895.49	\$2,219.43	\$2,219.43	\$2,494.29	\$2,625.20
12696-43	\$948.07	\$2,351.39	\$2,351.39	\$2,641.02	\$2,779.07

**b. Delta Dental Contract for 2023-24 Dental Insurance Rates:**

Individual	Family
\$32.25	\$73.25

**c. Vision Benefits of America Contract for 2023-24 Vision Insurance Rates:**

Individual	Family
\$6.05	\$14.75

**X. New Business (For Individual or Separate Consideration (Continued))**

**A. Consideration of the Approval of the Annual Board Items for 2023-24 (Continued):**

**3. Depositories for Funds:**

- a. Farmers National Bank**
- b. INVEST**
- c. PLGIT**
- d. PSDLAF**
- e. Clarion County Community Bank**
- f. First United National Bank**

**B. Consideration of the Approval of the Election of the 2023-24 Board Treasurer.**

**C. Consideration of the Approval to Advertise for Requests for Qualifications Relating to Windows/Air Handlers Project.**

**D. Consideration of the Approval of the Agreement with Cintas for High School Fire Alarm System in the amount of \$3,099.80, with funds from Capital Reserve.**

**E. Consideration of the Approval of the 2023-24 Budget for Public Display.**

**F. Consideration of the Approval of the Setting of the 2023-24 Tax Rates, as presented, as follows:**

<b>1. Real Estate Tax Rate (Mills) .....</b>	<b>55.587</b>
<b>2. Occupation Tax Rate (Mills) .....</b>	<b>300</b>
<b>3. Per Capita Tax Rate (Flat Rate) .....</b>	<b>\$10</b>
<b>4. Realty Transfer Tax Rate (%) .....</b>	<b>0.5</b>
<b>5. Local Earned Income Tax Rate (%) .....</b>	<b>0.5</b>
<b>6. Tax Bill Discount/Face/Penalty (Months) .....</b>	<b>2/2/2</b>
<b>7. Number of Installments .....</b>	<b>3</b>

**G. Consideration of the Approval of the 2023-24 Homestead/Farmstead Resolution, as presented.**

**H. Consideration of the Approval of the Contract with CHAMPS for an Athletic Trainer, as presented.**

**I. Consideration of the Approval to Continue the Cost Structure for the Athletic Fees for the 2023-24 School Year at the 2022-23 Levels:**

- 1. One (1) Athlete—\$150 maximum; first sport—\$100; second sport—\$50 additional—no additional charges.**
- 2. Family—\$200 maximum; first athlete, first sport—\$100; second athlete, first Sport—\$100—no additional charges.**

**X. New Business (For Individual or Separate Consideration (Continued))**

- J. Consideration of the Approval to Resume the Sale of Athletic Passes for the 2023-24 School Year:**
  - 1. Family—\$125**
  - 2. Adult—\$75**
  - 3. Senior Citizen—\$25**
  - 4. Student—Free**
  
- K. Consideration of the Approval to Maintain Current Single Game Ticket Prices for the 2023-24 School Year (with the exception of Students):**
  - 1. Adult--\$5**
  - 2. Senior Citizen—\$2**
  - 3. Student--Free**
  
- L. Consideration of the Approval of the 5-Year Agreement to Rent two (2) Classrooms to Jefferson Clarion Head Start, as presented.**
  
- M. Consideration of the Approval of the 2023-24 Guest Teacher Consortium Board Resolution with IU6, as presented.**
  
- N. Consideration of the Approval of the 2023-24 Glade Run Agreement, as presented.**
  
- O. Consideration of the Approval of the 2023 Anticipated Graduate List:**  
**Conner Joseph Albertine, Tyler James Albright, Joshua Andrew Bell, Sydney Noelle Bell, Alexandria Lee Bish, Elizabeth Raquel Bish, Ty Allen Blair, Natalie Marie Bowser, Katelynn Elizabeth Brown, Mason Douglas Burr, Karley Brooke Callander, Peyton Allen Chapman, Alyssa Nicole Cramer, Hailey Maree Dawson, Isabella Nichole Duffee, Kyra Elizabeth Duffee, Logan Alexander Edmonds, Brett Martin English, Leah Christine Exley, Kip Roland Fingado, Haden Robert Foster, Jasmine Paige Ganoe, Nicholas William Gates, Krysta Ginkel, Ashly Rose Grata, Gavin Fisher Hartzell, Samantha Lee Heller, Cole Matthew Henry, Blaze Hindman, Samuel Kaleb Hogue, Wesley Ryan Hunsberger, Kennedy Ava Kaye, Josephine Margaret Kinsler, Logan Michael Lee, Shilo Grace Lenhart, Ariel Alexis Lockwood, Kiley Rae Madden, Paige Elizabeth Matthews, Gavin Elijah Maxwell, Summer Rae Maxwell, Reagan Jane Mays, Amber Marie Meilutis, Virtue Louise Milford, Kyle Andrew Nellis, Emilee Danielle Parkes, Amara Leigh Parsons, Cameron Elizabeth Peters, Jenna Elizabeth Pierce, Emma Isabelle Plummer, Kaylee Grace Prough, Michael Dalton Renninger, Taylor Jacob Rupp, Liam Thomas Say, Colton Andrew Schneider, ChasiDee Anne Seitz, Aidan Joshua Sell, Skyler Blake Shaffer, Seirra Jean Shuffstall, Abigail Alarah Smith, James Alan Sowa, Hannah Marie Sprague, Noah Joseph Standish, Keira Ann Stiglitz, Alma Katherine Swartzentruber, Keilan Dane Swartzfager, Zachary Alexander Taylor, Isabella Rochelle Texter, Mehki Christian Tharan,**

**X. New Business (For Individual or Separate Consideration (Continued))**

**O. Consideration of the Approval of the 2032 Anticipated Graduate List (Continued):**

**Tanner Eugene Vickers, Tyler George Weaver, Lychelle Kaylin Lea Whitlatch, Gabriella Rose Wolbert and Samantha Elizabeth Wolfgong.**

**P. Consideration of the Approval of the Upcoming Field Trips:**

- 1. 5/5/2023: (Retroactive): 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> Graders to Band Fest, DuBois. Requested by Tom Bowser, using Budgeted Funds.**
- 2. Various Days in May: Kindergarten to Knox Fire Hall, Knox Ambulance, Knox Public Library and Knox Post Office. Requested by Kim Riley, at no cost.**
- 3. 5/24/2023: Keystone Envirothon Team A to State Competition at Camp Luther Evergreen Center in Mifflinburg, PA. Requested by Pam McCandless, at no cost.**

**XI. Policy (For Individual or Separate Consideration)**

**A. Consideration of the Approval of the 2nd Reading of the Following Policies:**

- 1. #309.1 Telework**
- 2. #309.1 Vol V. 2020: Telework**
- 3. #318: Attendance and Tardiness**
- 4. #318: Vol V. 2020: Attendance and Tardiness**
- 5. #319: Outside Activities**
- 6. #320: Freedom of Speech in Nonschool Settings**
- 7. #321: Political Activities**
- 8. #322: Gifts**
- 9. #323: Tobacco and Vaping Products**
- 10. #323 Vol V. 2020: Tobacco and Vaping Products**
- 11. #324: Personnel Files**
- 12. #325: Dress and Grooming**
- 13. #326: Complaint Process**
- 14. #328: Compensation Plans/Salary Schedules**
- 15. #330: Overtime**
- 16. #331: Job Related Expenses**
- 17. #331: Vol. V. 2020: Job Related Expenses**

**B. Consideration of the Approval of the 1<sup>st</sup> Reading of the Following Policies:**

- 1. #332: Working Periods**
- 2. #332: Vol V. 2020: Working Periods**
- 3. #333: Professional Development**
- 4. #333: Vol IV. 2019: Professional Development**
- 5. #334: Sick Leave**
- 6. #334: Vol V. 2020: Sick Leave**
- 7. #335: Family and Medical Leaves**

**XI. Policy (For Individual or Separate Consideration) (Continued)**

**B. Consideration of the Approval of the 1<sup>st</sup> Reading of the Following Policies (Continued):**

- 8. #335: Vol II 2020: Family and Medical Leaves**
- 9. #336: Personal Necessity Leave**
- 10. #337: Vacation**
- 11. #338: Sabbatical Leave**
- 12. #338.1: Compensated Professional Leaves**
- 13. #339: Uncompensated Leave**
- 14. #340: Responsibility for Student Welfare**
- 15. #340: Vol V. 2020: Responsibility for Student Welfare**
- 16. #341: Benefits for Part-Time Employees**
- 17. #342: Jury Duty**
- 18. #343: Paid Holidays**
- 19. #347: Workers' Compensation Transitional Return-to-Work Program**
- 20. #351: Drug and Substance Abuse**

**C. Consideration of the Approval of the Retirement of the Following Policies:**

- 1. #327: Management Team**
- 2. #419.1: Intellectual Property**

**XII. Adjournment**