

KEYSTONE SCHOOL DISTRICT EDUCATION FOUNDATION

Education Grants for Teachers Application

*Directions: Please review and complete the Grant Guidelines on this application. Respond to the questions below by typing your answers directly on the form. Save the form, giving it a new name. (File, Save As) Print your completed application, get the required signatures, and drop it off in **the Keystone District Office**. Grant applications are due **the first Friday in April** for fall implementation or the **first Friday in November** for spring projects.*

Date:

Applicant(s):

School:

Grade Level or Department:

Project Title:

Amount Requested:

1. Write a one- or two-paragraph summary of the project you would like to try at your school. Explain how you will integrate the PA Academic Standards and how the project (a) is an innovative use of technology, (b) advances academics, and (c) adds value to the core curriculum.

2. Tell why you think there is a special need for this project.

3. Describe your project in detail. Discuss methods, needed materials, resource personnel involved, community involvement, and your tentative schedule.

4. Approximately how many students will be affected by the project? Explain how you arrived at this number.

5. Evaluation--How will you determine if your objectives have been met? You will be required to write a one-page evaluation at the conclusion of your project if it is funded.

6. Detail your budget request. Include specific information such as the kinds of materials and equipment needed, supply sources, etc. Consider the cost of ALL of the equipment and materials needed to implement this project completely and include all of those costs (computer, cables, furniture, ink or toner, etc.)

Describe materials or equipment needed	Vendor	Quantity	Unit Price	Total Cost
			Freight (if any)	
			Total Cost	

Projects must be implemented by the end of the semester following the semester the grant is awarded (fall semester for spring-awarded grants; spring semester for fall-awarded grants).

Applicant Signature(s):

Type Name:

Type Name:

Type Name:

Type Name:

Type Name:

Type Name:

Dept. Head Signature (High School)

Building Principal Signature