

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
June 12, 2023**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, June 12, 2023 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Mrs. Leigh Black, Mr. Daniel Cosper, Mr. Michael Hall, Mr. Michael McCormick and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Athletic Council Meeting was held on June 6, 2023.
- Mr. Slagle said a Buildings & Grounds Committee Meeting was held tonight at 6 P.M.
- Mr. Slagle said an Executive Session will be held tonight immediately following the Regular Work Session in the Elementary School Library for the purpose of Safety & Security, Personnel and Litigation Reasons.
- Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on June 19, 2023 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- Superintendent—Mr. Hall reviewed the following:**
 1. End of School Year Activities:
 - a. 6th Grade Graduation.
 - b. Commencement Outside.
 - c. Award/Scholarship Sponsors—Thank You!
 2. Summer Maintenance has begun.

DIALOGUE ITEMS

- ❑ Mr. Hall reviewed and requested Approval of the Appointment of Colin Say as Volunteer Technology Intern, pending proper completion of Clearances.
- ❑ Mr. Hall reviewed and requested Approval of Colin Say as a Volunteer for the Boys' Basketball Program, pending proper completion of Clearances.
- ❑ Mr. Hall requested Approval to Accept the Letter of Resignation from Ashley Custer, Jr. High Volleyball Head Coach, effective immediately.
- ❑ Mr. Hall requested Approval to Post and Advertise for a Jr. High Volleyball Head Coach.
- ❑ Mr. Hall requested Approval to Accept the Letter of Resignation from Dalton Schultz, Varsity Cheerleading Head Coach, effective immediately.
- ❑ Mr. Hall requested Approval to Post and Advertise for the Varsity Cheerleading Head Coach.
- ❑ Mr. Hall requested Approval to Accept the Letter of Resignation from Bobbie Heller, Girls' Varsity Track Assistant Head Coach.
- ❑ Mr. Hall requested Approval of Bobbie Heller as Track and Cross County Program Volunteer.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Non-Keystone Students Athletic Pass Fee of \$50.00.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Non-Keystone Students Single Game Ticket Fees of \$3.00
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Annual Board Approval of the following items:
 1. Solicitor Rate Increase of 3% to \$185.00 per hour and a 2% Increase for Special Education Services to \$220.00 per hour.
 2. Salaries and Wages:
 - a. Co-Curricular Supplemental Schedule.
 - b. Extra-Curricular Supplemental Schedule.
 - c. Non-Bargaining: Confidential Secretaries/Maintenance Supervisor/Technology Supervisor/Cafeteria Monitors/Health Aide.
- ❑ Mr. Hall reviewed and requested Approval of the Purchase of Desks for the Elementary Computer Lab from Virco at a cost of \$4,139.10, with funds from Capital Reserve, with the Recommendation of Buildings & Grounds Committee.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Hall reviewed and requested Approval of the Purchase of the Elementary Generator from Kelly Generator & Equipment, Inc., at a cost of \$28,655.00 and Installation of the Generator from Apel Electric, Inc., at a cost of \$5,780.00, with funds from Capital Reserve, with recommendation of Buildings & Grounds Committee.
- ❑ Mr. Hall reviewed and requested Approval of the Purchase of Bathroom Partitions from Rich Turian at a cost of \$19,210.00, with funds from Capital Reserve, with recommendation of Buildings & Grounds Committee.
- ❑ Mr. Hall reviewed and requested Approval of the PAYS Survey.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Adelphoi Agreement.
- ❑ Mr. Hall reviewed and requested Approval of the 2023 Clarion County Mitigation Plan.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-25 Memorandum of Understanding relating to the Safe Schools Act with the PA State Police.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-25 Memorandum of Understanding relating to the Safe Schools Act with the Knox Borough Police.
- ❑ Mr. Willison and Mr. Hall reviewed the Changes and requested Approval of the 2023-24 Budget.
- ❑ Mr. Hall reviewed and requested Approval of the Upcoming Field Trips:
 1. 9/15/2023: 7th Grade/Senior High Envirothon Club and Ecology and AP Environmental Science to the Beaver Ponds. Requested by Pam McCandless, using Student Contributions.
 2. Elementary GEM at IU#6. Requested by Nicole Gorog, at no participation cost:
 - a. 9/27/2023: Scrabble Competition.
 - b. 11/14/2023: Chess Competition.
 - c. 12/5/2023: Edge of Extinction.
 - d. 1/11/2024: LinguiSHTIKS Competition.
 - e. 2/5 or 2/6/2024: Spelling Bee (4th–6th Graders).
 - f. 2/15/2024: Presidents.
 - g. 3/14/2024: Equations.
 - h. 5/9/2024: Math 24 (4th– 8th Graders).

DIALOGUE ITEMS (Continued)

- **Mr. Hall reviewed and requested Approval of the Upcoming Field Trips (Continued):**
 - 3. **Jr/Sr High Gifted and Enrichment at IU#6. Requested by Nicole Gorog, at no participation cost:**
 - a. 11/13/2023: Chess Tournament.
 - b. 12/4/2023: Edge of Extinction.
 - c. 1/10/2024: LinguiSHTIKS Competition.
 - d. 2/20/2024: Presidents.
 - e. 3/13/2024: Equations.
 - f. 4/8/2024: Propaganda and Current Events.
 - g. 4/18/2024: Scrabble Competition.

- **Mr. Hall reviewed and requested Approval of the 2nd Reading of the Following Policies:**
 - 1. #332: Working Periods
 - 2. #332: Vol V. 2020: Working Periods
 - 3. #333: Professional Development
 - 4. #333: Vol IV. 2019: Professional Development
 - 5. #334: Sick Leave
 - 6. #334: Vol V. 2020: Sick Leave
 - 7. #335: Family and Medical Leaves
 - 8. #335: Vol II 2020: Family and Medical Leaves
 - 9. #336: Personal Necessity Leave
 - 10. #337: Vacation
 - 11. #338: Sabbatical Leave
 - 12. #338.1: Compensated Professional Leaves
 - 13. #339: Uncompensated Leave
 - 14. #340: Responsibility for Student Welfare
 - 15. #340: Vol V. 2020: Responsibility for Student Welfare
 - 16. #341: Benefits for Part-Time Employees
 - 17. #342: Jury Duty
 - 18. #343: Paid Holidays
 - 19. #347: Workers' Compensation Transitional Return-to-Work Program
 - 20. #351: Drug and Substance Abuse

ADJOURNMENT

With no further business, Mr. Slagle Adjourned the Meeting at 7:33 P.M.

Respectfully submitted,

Kristoffer S. Willison
Board Secretary