

Organization/Club Name

By Laws

Article I Name

The name of this organization/club is the _____.

Article II Purpose

The purpose of the organization/club is to raise funds to supplement/support the activities of the organization.

Article III Membership

Membership in the organization/club will be determined by those people who are interested in supporting the activities of the organization/club for the betterment of its members.

Article IV Committees

- Section I: The President when deemed necessary will appoint Committees.
Section II: Reports will be considered as accepted without vote by the organization/club unless disputed by a member.

Article V Meetings

- Section I: Meetings will be called as needed by the President and/or sponsor(s).
Section II: A quorum will consist of _____ members, two of which must be officers.
A quorum is required to conduct a normal business meeting.
Section III: Roberts Rules of Order will be the standard parliamentary procedure.

Article VI Officers

- Section I: Officers shall consist of President, Vice President, Secretary, and Treasurer, and if needed, a Co-Secretary and Co-Treasurer.
Section II: Term of office shall be one year.

Article VII
Amendments

The by-laws may be amended by a majority vote of the members present at a regular meeting. Any proposed amendment must be presented one month prior to the meeting it is to be voted upon.

Article VIII
Voting

Section I: The President shall determine the Voting procedure. A voice vote, show of hands, or ballot may be used. Majority of the votes cast will determine the outcome of the business being voted upon.