

SEPTEMBER 18, 2023

PROPOSED AGENDA

BOARD OF SCHOOL DIRECTORS

REGULAR WORK SESSION

KEYSTONE ELEMENTARY SCHOOL LIBRARY

7 P.M.

- I. Call To Order—Mr. Slagle**
- II. Pledge of Allegiance**
- III. Announcements—Mr. Slagle**
 - A. Introduction of Guests.**
 - B. The next scheduled Meeting is the Regular Work Session on October 9, 2023.**
 - C. An Executive Session was held tonight immediately following the Business Meeting to discuss Personnel and Safety/Security.**
 - D. An Athletic Council Meeting was held on September 12, 2023.**
 - E. A Building & Grounds Committee Meeting will be held on September 18, 2023.**
- IV. Public Comment**

Note: The Board will permit time for Public Comment at each Meeting. Each person is limited to five (5) Minutes.

 - A. None scheduled.**
- V. Reports**
 - A. Superintendent—Mr. Hall.**
 - B. Elementary Principal—Mr. McCormick.**
 - C. High School Principal—Mrs. McNaughton/Mr. Best.**

VI. Dialogue Items

- A. Amy English, Substitute Secretary/Paraprofessional.**
- B. Wendy Braun, Cafeteria Monitor.**
- C. Post and Advertise for an Anticipated Paraprofessional Position.**
- D. Recommendations from the Athletic Council:**
 - 1. Hiring of Clint Yargar as Varsity Girls' Soccer Assistant Coach.**
 - 2. Resignation of Lee Weber as Varsity Football 1st Assistant Coach.**
 - 3. Appointment of Lee Weber as Varsity Football Volunteer Coach.**
 - 4. Hiring of Colby Himes as Varsity Football Assistant Coach.**
 - 5. Reconfiguration of the Varsity Football Assistant Coach Positions:**
 - a. Austin Ion: 1st Assistant Coach.**
 - b. Colby Himes: 2nd Assistant Coach.**
 - c. Jon Beal: 3rd Assistant Coach.**
 - 6. Resignation of Tori Swartfager as Varsity Girls' Basketball Assistant Coach.**
 - 7. Appointment of Tori Swartfager as Varsity Girls' Basketball Volunteer Coach.**
 - 8. Posting for a Varsity Girls' Basketball Assistant Coach.**
 - 9. Resignation of Tom Bowser as Fall/Winter Weight Room Coordinator.**
 - 10. Posting for a Fall/Winter Weight Room Coordinator.**
 - 11. Bailey Donaldson as Cheerleading Volunteer Coach.**
 - 12. Adjust the Girls' Track Assistant Coach's Salary to pay the entire amount to Franki Sheatz.**
- E. Myers Transportation, Inc. Contract and Pam Myers and Beth Pentz as Van Drivers.**
- F. Mark Weaver as a Van Driver for Randy McClendon, Inc.**
- G. Annual Board-Approved Item:**
 - 1. Student Accident Insurance through A-G Administrators, LLC at Parent Cost.**
- H. Drexel University Field Placement Memorandum of Understanding.**
- I. 2023-24 Sub-Grant Agreement for Implementation of the Individuals with Disabilities Act (IDEA) – Part B with IU6.**
- J. 2023-24 Sub-Grant Agreement for Implementation of the Individuals with Disabilities Act (IDEA) – 619 Pass Through Funding with IU6.**

VI. Dialogue Items (Continued)

K. Upcoming Field Trips:

- 1. 9-12-2023 through 5-21-2024: Student Services Students to IU6 for Work Experience and On-The-Job Training. Requested by Jen Slaughaupt, at no cost to the District.**
- 2. 9-15-2023, 10-5-2023, 11-9-2023, 12-15-2023, 1-12-2024, 2-9-2024, 3-15-2024, 4-12-2024 and 5-10-2024: Life Skills Class to Keystone Elementary for Snack Cart Business. Requested by Amy Goldthwaite, using Budgeted Funds.**
- 3. 9-26-2023: A/P Environmental Science Class to Quiet Creek Herb Farm in Brookville. Requested by Tyler Chambers, at no cost to the District.**
- 4. 9-29-2023: Life Skills Class to Walmart and Dairy Queen. Requested by Amy Goldwaite, using Budgeted Funds.**
- 5. 10-5-2023: 1st Grade Students to Elk County Visitor Center. Requested by Nancy Daum, using Student Contribution and CATS Funds.**
- 6. 10-12-2023: Ecology Class to Elk County Visitor Center. Requested by Matt Baker, using Budgeted Funds.**
- 7. 10-24-2023, 12-12-2023 and 4-2-2024: Keystone CCYC/SPARK Club to 3-Part Leadership Conference in Shipperville/Knox Area. Requested by Kami Coursen, at no cost to the Student.**
- 8. 11-8-2023: Learning Support 9th Grade English to Prime Stage Theatre in Pittsburgh. Requested by Kim Exley, using Budgeted Funds and Student Contribution.**
- 9. 11-17-2023: Life Skills Class to Riverside. Requested by Amy Goldwaite, using Budgeted Funds.**
- 10. 11-21-2023: 6th Grade Students to Chorus Fest in Punxsutawney. Requested by Barbi Milliron, using Budgeted Funds.**
- 11. 12-6-2023: Life Skills Class to Knox Laundry Mat and Knox Bakery. Requested by Amy Goldthwaite, using Budgeted Funds.**
- 12. 12-20-2023: Life Skills Class to Dollar General. Requested by Amy Goldthwaite, using Budgeted Funds.**
- 13. 12-21-2023: Life Skills Class to Knox Post Office. Requested by Amy Goldthwaite, using Budgeted Funds.**
- 14. 3-22-2024: Life Skills Class to The Carriage Inn and Knox Public Library. Requested by Amy Goldthwaite, using Budgeted Funds.**
- 15. 4-8-2024: Astronomy Class to Headwaters Park in Erie. Requested by Tyler Chambers, at no cost to the Students.**
- 16. 4-11-2024: 3rd thru 6th Grade GEM Students to Cleveland, Ohio. Requested by Nicole Gorog, using Parent Payment and Fundraisers.**
- 17. 5-17-2024: Life Skills Class to Farmer's National Bank and Strawberry Delight. Requested by Amy Goldthwaite, using Budgeted Funds.**

VII. Policy

A. 2nd Reading of the Following Policies:

- 1. #000: Policy/Procedure/Administrative Regulations**
- 2. #001: Name and Classification**
- 3. #002: Authority and Powers**
- 4. #003: Functions**
- 5. #004: Membership**
- 6. #005: Organization**
- 7. #006: Meetings**
- 8. #007: Policy Manual Access**
- 9. #011: Principles for Governance and Leadership**

B. Retirement of the Following Policies:

- 1. #006.1: Attendance at Meetings Via Electronic Communications**
- 2. #008: Organizational Chart**
- 3. #009: Confidentiality**
- 4. #401: Creating a Position**
- 5. #405: Employment of Substitute Professional Employees**
- 6. #406: Employment of Summer School Staff**
- 7. #407: Student Teachers**
- 8. #408: Employment Contract**
- 9. #409: Assignment and Transfer**
- 10. #412: Evaluation of Employees**
- 11. #414.1: HIV Infection**
- 12. #416: Non-Tenured Staff Members**
- 13. #418: Penalties for Tardiness**
- 14. #419: Outside Activities**
- 15. #420: Freedom of Speech in Non-Instructional Settings**
- 16. #421: Political Activities**
- 17. #422: Gifts**
- 18. #424: Personnel Files**
- 19. #425: Dress and Grooming**
- 20. #426: Complaint Process**
- 21. #428: Salary Determination**
- 22. #431: Job Related Expenses**
- 23. #432: Working Periods**
- 24. #434: Sick Leave**
- 25. #436: Personal Necessity Leave**
- 26. #438: Sabbatical Leave**
- 27. #438.1: Compensated Professional Leaves**
- 28. #439: Uncompensated Leave**
- 29. #501: Creating a Position**
- 30. #505: Employment of Substitute and Short-Term Employees**
- 31. #508: Employment Contract**
- 32. #509: Assignment and Transfer**
- 33. #512: Evaluation of Classified Employees**
- 34. #514: Physical Examination**

VII. Policy (Continued)

B. Retirement of the Following Policies (Continued)

- 35. #514.1: HIV Infection**
- 36. #518: Penalties for Tardiness**
- 37. #519: Outside Activities**
- 38. #524: Personnel Files**
- 39. #525: Dress and Grooming**
- 40. #526: Complaint Process**
- 41. #528: Salary Determination**
- 42. #530: Overtime**
- 43. #531: Job Related Expenses**
- 44. #532: Working Periods**
- 45. #534: Sick Leave**
- 46. #536: Personal Necessity Leave**
- 47. #537: Vacation**
- 48. #539: Uncompensated Leave**
- 49. #541: Benefits for Part-Time Personnel**
- 50. #542: Jury Duty**
- 51. #543: Paid Holidays**
- 52. #548: Unlawful Harassment**
- 53. #551: Drug and Substance Abuse**

VIII. Adjournment