

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
August 14, 2023**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, August 14, 2023 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Dustin L. Swartfager was absent. Also present were: Ms. Rebekah Anderson, Mr. Randy Bartley, Mr. Jason Best, Mrs. Leigh Black, Mrs. Kaylan Blair, Ms. Jessica Cartia, Mr. Michael Hall, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Keith Sibble—McClure Rep., Mr. Martin Whitmore and Mr. Kristoffer Willison.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle welcomed the guests and the new Athletic Trainer, Jessica Cartia, to the Meeting.
- ❑ Mr. Slagle said the next Meeting is the Combined Regular Work Session and Business Meeting on September 18, 2023 beginning at 7 P.M. in the Elementary School Library.
- ❑ Mr. Slagle said an Athletic Council Meeting was held on August 8, 2023.

**PUBLIC COMMENT**

Leigh Black, Vice-President of the Keystone Music Association, thanked the Board for their support.

**REPORTS**

- ❑ **Superintendent—Mr. Hall:**
  1. Welcome Back for the 2023-24 School Year.
  2. Kudos to Custodians/Maintenance, Summer Workers and Administrators.
  3. PA Commonwealth Budget Update.

**REPORTS (Continued)**

- ❑ **Elementary School Principal—Mr. McCormick:**
  1. Elementary Back to School Letter.
  2. Student Elementary Enrollment is currently 406.
  3. Titusville ROC Enrollment is currently 6.
  
- ❑ **High School Principal—Mrs. McNaughton:**
  1. Course Description Updates.
  2. Marching Band to Kennywood.
  3. Fall Sport Seasons have begun.
  4. AICDAC Assembly.
  5. Thank You to Custodial/Maintenance Staff.
  6. Senior Parking Spots.
  7. 7<sup>th</sup> Grade Orientation.
  8. Student High School Enrollment is currently 436.

**DIALOGUE ITEMS**

- ❑ Mr. Hall reviewed and requested Approval of Granting Tenure to Tyler Conway, effective August 24, 2023.
  
- ❑ Mr. Hall reviewed and requested Approval of Granting Tenure to Janet Hockman, effective August 24, 2023.
  
- ❑ Mr. Hall reviewed and requested Approval of Robin Kerle as a Mentor for Paige Eaton, Speech Therapist.
  
- ❑ Mr. Hall reviewed and requested Approval of Hiring Rebekah Anderson as Varsity Cheerleading Head Coach.
  
- ❑ Mr. Hall reviewed and requested Approval of Hiring Chelsea Mong as Cheerleading Assistant Coach.
  
- ❑ Mr. Hall reviewed and requested Approval of Hiring Zachariah Barnes as Assistant Marching Band Director.
  
- ❑ Mr. Hall reviewed and requested Approval of the Personnel Recommendations from the Athletic Council:
  1. Jason Nellis as Varsity Football Volunteer Coach.
  2. Jared Wolbert as Volunteer Manager for the Football Program for the 2023-24 Season.
  3. Dividing the Jr. High Head Cheerleading Coach's Salary between Rebekah Anderson and Chelsea Mong in the event a Jr. High Cheerleading Coach is not found.

**DIALOGUE ITEMS** (Continued)

- ❑ **Mr. Hall reviewed and requested Approval of Sanctioning the Flag Football Youth Program through NFL Play 60.**
- ❑ **Mr. Hall reviewed and requested Approval of Dale Ochs as a Van Driver.**
- ❑ **Mr. Hall reviewed and requested the Approval of the Additional 2023-24 High School Courses.**
- ❑ **Mr. Hall and Mrs. Blair reviewed and requested Approval of the Name Change of the Special Education Department to Student Services.**
- ❑ **Mr. Hall reviewed and requested Approval of the 2023-24 Special Education Memorandum of Understanding with IU6.**
- ❑ **Mr. Hall reviewed and requested Approval of the Entering into the Guaranteed Energy Savings Contract with the McClure Company in the amount of \$3,989,115.00.**
- ❑ **Mr. Hall and Mr. Willison reviewed and requested Approval of the Annual Board-Approved Item:**
  - 1. Cafeteria:**
    - a. Adult Breakfast and Lunch Prices.**
    - b. Ala Carte Prices.**
    - c. Jefferson/Clarion Head Start Breakfast and Lunch Prices.**
- ❑ **Mr. Hall reviewed and requested Approval of the Upcoming Field Trip:**
  - 1. 9/29/2023: 11<sup>th</sup> and 12<sup>th</sup> Grade Transition Students to Hiram G. Andrews, Johnstown. Requested by Kaylan Blair, using Budgeted Funds.**

**POLICY**

- ❑ **Mr. Hall reviewed and requested the 1<sup>st</sup> Reading of the Following Policies:**
  - 1. #000: Policy/Procedure/Administrative Regulations.**
  - 2. #001: Name and Classification.**
  - 3. #002: Authority and Powers.**
  - 4. #003: Functions.**
  - 5. #004: Membership.**
  - 6. #005: Organization.**
  - 7. #006: Meetings.**
  - 8. #006.1: Attendance at Meetings Via Electronic Communications.**
  - 9. #007: Policy Manual Access.**
  - 10. #011: Principles for Governance and Leadership.**

**Mr. VanTassel requested that Committee Meeting Timing take place outside of normal School Hours.**

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**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:39 P.M.**

**Respectfully submitted,**

**Kristoffer S. Willison, Board Secretary**