

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
August 14, 2023**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 14, 2023 at 7:39 P.M. in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Dustin L. Swartfager was absent. Also present were: Ms. Rebekah Anderson, Mr. Randy Bartley, Mr. Jason Best, Mrs. Leigh Black, Mrs. Kaylan Blair, Mr. Michael Hall, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Keith Sibble—McClure Rep., Mr. Martin Whitmore and Mr. Kristoffer Willison.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to APPROVE the AGENDA as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
 1. Approve the July 17, 2023 Regular Work Session Minutes*
 1. Approve the July 17, 2023 Regular Business Meeting Minutes*
- **Financial Reports:**
 1. File the July, 2023 Board Summary for Audit*
 2. File the July, 2023 Liquid Cash and Investment Activity Analysis Report for Audit*
 3. File the July, 2023 Elementary Student Activities Report for Audit*
 4. File the July, 2023 High School Student Activities Report for Audit*
 5. Approve the July, 2023 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
 6. Approve the July, 2023 Cafeteria Bills for payment as presented and located in Attachment C*

CONSENT AGENDA (Continued)

❑ **Written Reports:**

1. Accept the June, 2023 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to APPROVE the GRANTING of TENURE to TYLER CONWAY and JANET HOCKMAN, effective August 24, 2023. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to APPROVE ROBIN KERLE as a MENTOR for PAIGE EATON, SPEECH PATHOLOGIST. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to APPROVE the HIRING of REBEKAH ANDERSON as VARSITY CHEERLEADING HEAD COACH and CHELSEA MONG as VARSITY CHEERLEADING ASSISTANT COACH, effective immediately, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. K. Swartfager made the Motion to APPROVE the HIRING of ZACHARIAH BARNES as ASSISTANT MARCHING BAND DIRECTOR, effective immediately, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to APPROVE the PERSONNEL RECOMMENDATIONS from the ATHLETIC COUNCIL:
1. JASON NELLIS as VARSITY FOOTBALL VOLUNTEER COACH.
 2. JARED WOLBERT as VOLUNTEER MANAGER for the FOOTBALL PROGRAM for the 2023-24 Season.
 3. Dividing the JR. HIGH CHEERLEADING COACH'S SALARY between REBEKAH ANDERSON and CHELSEA MONG in the event a JR. HIGH CHEERLEADING COACH was not found.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to APPROVE the SANCTIONING of FLAG FOOTBALL. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. K. Swartfager made the Motion to APPROVE DALE OCHS as a VAN DRIVER for Randy McLendon, Inc., pending proper completion of Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. K. Swartfager made the Motion to APPROVE the ADDING of ADDITIONAL COURSES to the 2023-24 HIGH SCHOOL COURSE LIST. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to APPROVE the NAME CHANGE of the SPECIAL EDUCATION DEPARTMENT to STUDENT SERVICES DEPARTMENT at KEYSTONE SCHOOL DISTRICT, effective immediately. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to APPROVE the 2023-24 SPECIAL EDUCATION MEMORANDUM of UNDERSTANDING with IU#6. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.
- ❑ Mr. Beary made the Motion to APPROVE the ENTRANCE into a GUARANTEED ENERGY SAVINGS CONTRACT with the McCLURE COMPANY in the amount of \$3,989.115.00. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the ANNUAL BOARD-APPROVED ITEMS:**

1. CAFETERIA:

- a. ADULT BREAKFAST and LUNCH PRICES.**
- b. ALA CARTE PRICES.**
- c. JEFFERSON/CLARION HEAD START BREAKFAST and LUNCH PRICES.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ **Mr. Beary made the Motion to APPROVE the UPCOMING FIELD TRIP:**

1. 9/29/2023: 11th & 12th Grade Transitions Students to Hiram G. Andrews.

Requested by Kaylan Blair, using Budgeted Funds.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ **Mr. Barrett made the Motion to APPROVE the CANCELLATION of the AUGUST 21, 2023 REGULAR BUSINESS MEETING. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

POLICY (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the 1st READING of the FOLLOWING POLICIES:**

- 1. #000: Policy/Procedure/Administrative Regulations.**
- 2. #001: Name and Classification.**
- 3. #002: Authority and Powers.**
- 4. #003: Functions.**
- 5. #004: Membership.**
- 6. #005: Organization.**
- 7. #006: Meetings.**
- 8. #007: Policy Manual Access.**
- 9. #011: Principles for Governance and Leadership.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

Policy #006.1—Attendance at Meetings Via Electronic Communications died for Lack of Motion.

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Mr. K. Swartfager read Communication received from Glenn Thompson, United States Representative, regarding School Hunting and Archery Programs and the possibility of withholding Federal Funds.

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:49 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes; Motion carried 8-0.

Respectfully submitted,

Kristoffer S. Willison, Board Secretary