

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
December 4, 2023**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, December 4, 2023 at 7:29 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Jason K. McMillen, Mr. Jason C. Say, Mrs. Abigail E. Simcheck, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Randall C. Weaver and Mr. Eric P. Weiser. Also present were: Mr. Randy Bartley, Mr. Jason Best, Mrs. Leigh Black, Mrs. Kami Coursen, Mr. Josh Coursen, Mr. Michael Hall, Ms. Tiki Kahle, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Jeremy Simcheck, Mr. Dwayne VanTassel, Mrs. Leslie Weiser and Mr. Kristoffer Willison.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle welcomed the guests.
- ❑ Mr. Slagle said the next Meeting is the Combined Regular Work Session and Business Meeting on January 15, 2024.
- ❑ Mr. Slagle said an Athletic Council Meeting was held on November 28, 2023.
- ❑ Mr. Slagle said an Executive Session would be held tonight following the Business Meeting for Personnel Reasons.

**PUBLIC COMMENT**

Tiki Kahle asked if the Adjournment would be before the Executive Session.

**REPORTS**

- ❑ Superintendent—Mr. Hall
  1. Welcomed Newly Elected and Re-Elected Board Members.
  2. Harlem Wizards by CATS.
- ❑ Athletic Council—Mr. Hall
  1. Evaluation Process for Coaches.

**DIALOGUE ITEMS**

- ❑ Mr. Hall reviewed and requested Approval of the Letter of Intent to Retire from Dan Reed, High School Math Teacher, effective at the end of the 2023-24 School Year.
- ❑ Mr. Hall and Mrs. McNaughton reviewed and requested Approval of the Personnel Recommendations:
  1. Resignation of Chad Nellis as Jr. High Boys' Basketball Team A and Varsity Boys' Basketball Volunteer Coach.
  2. Andrew Lauer as Jr. High Boys' Basketball Team A Coach.
  3. Post for a Jr. High Boys' Basketball Team B Coach.
  4. Chad Nellis as Basketball Program Volunteer Coach.
  5. Trisha and Gordon Dixon as Girls' Independent Swim Volunteer Coaches.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Mental Health Services, at no charge to the District.
- ❑ Mr. Hall reviewed and requested Approval of the Termination of the Agreement with Catapult Learning for Title I Program, effective immediately.
- ❑ Mr. Hall reviewed and requested Approval of the 2023-24 Shared Services/Shared Expense Agreement for Title I Program—replacing Catapult Learning—with Clarion Area School District effective immediately.
- ❑ Mr. Hall, Mr. McCormick and Mrs. McNaughton reviewed and requested Approval of the Mikayla's Voice High School Student Pre-Survey.
- ❑ Mr. Hall reviewed and requested Approval of the Replacement of the Condensate Unit from V-Systems at a cost of \$12,540.00, with funds from Capital Reserve, as recommended by the Buildings & Grounds Committee.
- ❑ Mr. Hall reviewed and requested Approval of the 2024-25 Act 1 Resolution.
- ❑ Mr. Hall reviewed and requested Approval of the 2022-23 Budget Transfers.
- ❑ Mr. Hall reviewed and requested Approval of the Authorization for the Business Manager to Pay the Necessary Bills prior to the January 15, 2024 Board Meeting.
- ❑ Mr. Hall reviewed and requested Approval of the Upcoming Field Trip:
  1. November 11 through 15, 2024: Class of 2025 to Washington, D.C. Requested by Dustin Kifer, using Voluntary Student Contributions, Earnings from Previous Fundraisers, Earnings from Senior Class Fundraisers and Money Allocated from Senior Class Student Activity Account. Contributions from Various Outside Charitable Agencies and Personal Donations may be used.

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**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:52 P.M.**

**Respectfully submitted,**

**Kristoffer S. Willison, Board Secretary**