

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
January 15, 2024**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 15, 2024 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Jason K. McMillen, Mr. Jason C. Say, Mrs. Abigail E. Simcheck, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Randall C. Weaver and Mr. Eric P. Weiser. Also present were: Mr. Randy Bartley, Mr. Jason Best, Mrs. Kaylan Blair, Mr. Erik Dowlan, Mr. Michael Hall, Ms. Tiki Kahle, Mr. Michael McCormick, Mrs. Kelli McNaughton, Ms. Bryanna Mong, Ms. Kaylea Renninger, Ms. Amanda Reyes and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- ❑ Mr. Slagle requested a Moment of Silence.**
- ❑ Mr. Slagle welcomed the guests.**
- ❑ Representatives from Student Government made a Board Appreciation Presentation.**
- ❑ Mr. Slagle said the next Meeting will be the Combined Regular Work Session and Business Meeting on February 19, 2024.**
- ❑ Mr. Slagle said an Executive Session was held on January 8, 2024 for Personnel Items.**
- ❑ Mr. Slagle said an Athletic Council Meeting was held on January 9, 2024.**
- ❑ Mr. Slagle said a Building & Grounds Committee Meeting was held on January 15, 2024.**

PUBLIC COMMENT

- ❑ Tiki Kahle talked about the Hoops for Hope Event being held here on Saturday, January 20, 2024 with Keystone Girls' and Boys' Basketball Teams playing Clarion.**

REPORTS

- ❑ **Superintendent—Mr. Hall:**
 1. Board Director Appreciation Month.
 2. County-Wide Professional Development Day (Act 80 Day, February 19, 2024)

- ❑ **Elementary Principal—Mr. McCormick:**
 1. Act 80 Day.
 2. Science Textbooks.
 3. Rocket Program Update.
 4. Kindergarten Enrollment Registration.
 5. Federal Program Monitoring/Review.
 6. School Board Appreciation.

- ❑ **High School Principal—Mrs. McNaughton:**
 1. School Board Appreciation.
 2. District Band Results.
 3. Army STEM Truck.
 4. Thoughts & Prayers.

- ❑ **Athletic Council Report—Mr. Best:**
 1. Personnel Items.
 2. Eligibility Rules.
 3. Wrestling Transportation.
 4. Participation Minimum Numbers.
 5. Banner Qualifications.

- ❑ **Buildings & Grounds Report—Mr. D. Swartfager:**
 1. Outline of Facilities Plan.

- ❑ **Policy Committee— Mr. Hall:**
 1. Upcoming Meeting Scheduling.
 2. Policy #918 Preview.
 3. Process for Approving Policies.

- ❑ **Career Center Report—Mrs. Thompson:**
 1. Teacher Contract Negotiations.

- ❑ **IU6 Report—Mrs. Thompson:**
 1. Member Reorganization/Guidelines.

DIALOGUE ITEMS

- ❑ Mr. Hall reviewed and requested Approval of the Letter of Intent to Retire from Susan Shaner, Elementary Teacher, effective at the end of the 2023-24 School Year.

- ❑ Mr. Hall reviewed and requested Approval of the Letter of Intent to Retire from Nancy Daum, Elementary Teacher, effective at the end of the 2023-24 School Year.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. Hall reviewed and requested Approval to Post and Advertise for a Superintendent's Confidential Secretary.**

- ❑ **Mr. Hall reviewed and requested Approval of the Personnel Recommendations from the Athletic Council:**
 - 1. Retroactive Approval for an Internal, Temporary Posting for a Van Driver to Transport the Wrestling Team to practice in Clarion.**
 - 2. Hiring of Laurie Wise as a Temporary Van Driver to Transport the Wrestling Team to practice in Clarion.**
 - 3. Accept the Letter of Resignation from John Stiglitz, Varsity Girls' Softball Head Coach.**
 - 4. Hiring of Erik Dowlan as the Varsity Girls' Softball Head Coach.**
 - 5. Hiring of Kayla McConnell as the Varsity Girls' Softball Assistant Coach.**
 - 6. Appointing Nate Ion as the Boys' Track and Field Volunteer Coach.**
 - 7. Retroactive Hiring of Brandon Pierce as the Junior High Boys' Basketball Coach B.**
 - 8. Hiring of Justin Bifano as the Varsity Boys' Baseball Head Coach.**

- ❑ **Mr. Hall initiated a Discussion of Retention of Fall Athletic Head Coaches.**

Mr. Slagle announced an Executive Session immediately following the Work Session for Personnel Reasons.

- ❑ **Mr. Hall reviewed and requested Approval of Kyle Shoup, Substitute Bus Driver for Lisa Bailey, pending proper completion of Personnel File Documentation and Clearances.**

- ❑ **Mr. Hall reviewed and requested Approval of the 2023-24 ARP ESSER Health and Safety Plan for Keystone School District.**

- ❑ **Mr. Willison reviewed and requested Approval of the CD Investment Plan.**

- ❑ **Mr. Hall and Mr. Willison reviewed and requested Approval of the BUCS Basic Program Agreement.**

- ❑ **Mr. Willison reviewed and requested Approval of the Local Audit Report FYE June 30, 2023.**

- ❑ **Mr. Hall reviewed and requested Approval of Trisha and Gordon Dixon as Girls' Independent Swim Volunteer Coaches.**

DIALOGUE ITEMS (Continued)

- **Mr. Hall reviewed and requested Approval of the Upcoming Field Trips:**
 1. **Date Changed—To Be Determined: Spanish IV Class to El Toro Restaurant, Cranberry. Requested by Bill Weaver, using Student Funds.**
 2. **1/19/2024: Archery Club to NASP Archery, Beaver Area High School. Requested by Chad Buerk, using NASP Archery Donations and Fundraisers.**
 3. **3/25/2024: 5th & 6th Grade STEM Class to Clarion County Location for STEM Competition. Requested by Ryan Smith, using Principal Contingency Funds.**
 4. **5/23/2024: Class of 2024 to PNC Park. Requested by Dustin Kifer, using Funds from the Class of 2024 Student Account, Fundraiser Profits for Each Student and Additional Student Funds.**

POLICY

- **Mr. Hall reviewed and requested Approval of the 1st Reading of the Following Policy:**
 1. **#918: Title I Parent & Family Engagement.**

ADJOURNMENT

With no further business, Mr. Slagle adjourned the Meeting at 7:44 P.M.

Respectfully submitted,

Kristoffer S. Willison, Board Secretary