

MARCH 18, 2024

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR WORK SESSION

KEYSTONE ELEMENTARY SCHOOL LIBRARY

7 P.M.

- I. Call To Order—Mr. Slagle**
- II. Pledge of Allegiance**
- III. Announcements—Mr. Slagle**
 - A. Introduction of Guests.**
 - B. The next scheduled Meeting is the Combined Regular Work Session and Business Meeting on April 15, 2024. The Meetings will be held at the Clarion County Career Center beginning at 7 P.M.**
 - C. An Athletic Council Meeting was held on March 5, 2024.**
 - D. A Curriculum Committee Meeting was held on March 6, 2024.**
 - E. A Cafeteria/Transportation Committee Meeting was held tonight, March 18, 2024.**
 - F. A Buildings & Grounds Committee Meeting was held tonight, March 18, 2024.**
- IV. Public Comment**

Note: The Board will permit time for Public Comment at each Meeting. Each person is limited to five (5) Minutes.

 - A. None scheduled.**
- V. Reports**
 - A. Superintendent—Mr. Hall.**

V. Reports (Continued)

B. Elementary School Principal—Mr. McCormick.

C. High School Principal—Mrs. McNaughton.

D. Athletic Council—Mr. Best.

E. Buildings & Grounds—Mr. D. Swartfager.

F. Curriculum Committee—Mr. Hall.

G. Career Center—Mr. Hall and Mrs. Thompson.

H. IU 6—Mrs. Thompson.

I. Legislative—Mr. K. Swartfager.

VI. Dialogue Items

A. Requests for Lump Sum Payment from:

- 1. Dan Reed**
- 2. Kami Coursen**

B. Letter of Retirement from Kathi Weaver, Superintendent's Confidential Secretary, effective June 30, 2024.

C. Personnel Items from Athletic Council:

- 1. Garry Henry, Varsity Boys' Baseball Assistant Coach, recommended by Coach Bifano.**
- 2. Anthony Bailey for Varsity Boys' Track & Field Volunteer Coach, recommended by Coach Weaver.**

D. Personnel Items:

- 1. Hiring of Jenessa Seigworth as Substitute Nurse.**
- 2. Hiring of Cindy Chapman as Substitute Nurse.**
- 3. Hiring Craig Griffin as Substitute Custodian.**
- 4. Posting and Advertising Anticipated Teacher Vacancies in Elementary and Student Services.**

E. 2024-25 Proposed IU#6 Proposed General Operating Budget.

F. August 1, 2024 through June 15, 2025 CHAMP Athletic Trainer Contract.

G. Amplify Science Quote for \$98,242.29, using ESSER Funds, per the Curriculum Committee's Recommendation.

VI. Dialogue Items (Continued)

- H. Quote for Gym Floor Maintenance from Sport Floors, Inc., at a cost of \$5,117.00, using Funds from Capital Reserve, per the Building & Grounds Committee Recommendation.**
- I. Quote for High School Boiler Repair from Siemens at a cost of \$13,700.00, using Funds from Capital Reserve, per the Building & Grounds Committee Recommendation.**
- J. Renewal of the Food Service Management Company Contract, per the Cafeteria/Transportation Committee Recommendation.**
- K. School Calendar Revision—Early Dismissal on April 8, 2024 to be 12:10 P.M. at the High School and 12:20 at the Elementary School.**
- L. Upcoming Field Trips:**
 - 1. 3/18/2024 (Retroactive): 5th Grade to The Children’s Museum in Pittsburgh. Requested by Vicki Cotton, using McElhattan Grant Funds.**
 - 2. 3/25/2024: Life Skills to Tharan Construction and McDonalds. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budgeted Funds.**
 - 3. 4/5/2024: Keystone Woodworking Program to Swartfager Welding. Requested by Jason Knisley, using Funds from the Woodworking Club.**
 - 4. 4/19/2024: Envirothon Club to Cook Forest Earth Day. Requested by Pam McCandless, using Student Funds.**
 - 5. 4/29 to 5/4/2024: Keystone VEX Robotics World Competition in Dallas, Texas. Requested by Ryan Smith, using Sponsorship Funds, Student Activities Funds, Budgeted Funds and Board Funds.**
 - 6. 4/30/2024: Envirothon Club to Clear Creek State Park. Requested by Pam McCandless, using Budgeted Funds.**
 - 7. 5/2/2024: Keystone Woodworking Program to Hickman Lumber. Requested by Jason Knisley, using Woodworking Club Funds.**
 - 8. 5/8/2024: 1st Grade to The Children’s Museum. Requested by Nancy Daum, using McElhattan Grant Funds.**
 - 9. 5/14/2024: 6th Grade to Cleveland, Ohio Zoo. Requested by Kate Schoeppner, using CATS and Student Funds.**
 - 10. 5/14/2024: 2nd Grade to Clarion County Park for Keystone SMILES Progressive Agriculture Day. Requested by Sue Shaner, using CATS Funds.**

VII. Policy

A. 2nd Reading of the Following Policies:

- 1. #601: Fiscal Objectives.**
- 2. #602: Budget Planning.**
- 3. #603: Budget Preparation.**
- 4. #604: Budget Adoption.**
- 5. #605: Tax Levy.**
- 6. #606: Tax Collection.**
- 7. #607: Tuition Income.**
- 8. #608: Bank Accounts.**
- 9. #609: Investment of District Funds.**
- 10. #610: Purchases Subject to Bid/Quotation.**

B. 1st Reading of the Following Policies:

- 1. #611: Purchases Budgeted.**
- 2. #612: Purchases Not Budgeted.**
- 3. #613: Cooperative Purchasing.**
- 4. #614: Payroll Authorization.**
- 5. #615: Payroll Deductions.**
- 6. #616: Payment of Bills.**
- 7. #617: Petty Cash.**
- 8. #618: Student Activity Funds.**
- 9. #619: District Audit.**
- 10. #620: Fund Balance.**
- 11. #621: Local Taxpayer Bill of Rights.**
- 12. #622: GASB Statement 34.**
- 13. #624: Taxable Fringe Benefits.**
- 14. #625: Procurement Cards.**
- 15. #626: Federal Fiscal Compliance.**
- 16. #626.1: Travel Reimbursement—Federal Programs.**

VIII. Adjournment