

MARCH 18, 2024

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR BUSINESS MEETING

ELEMENTARY SCHOOL LIBRARY

IMMEDIATELY FOLLOWING THE REGULAR WORK SESSION

I. Call to Order—Mr. Slagle

II. Roll Call—Mr. Willison

III. Consideration of Agenda

A. Additions

B. Corrections

C. Deletions

IV. Consent Agenda

Note: Items marked with an * have additional information attached that pertains to the Consent Agenda Item.

A. Minutes:

- 1. Approve the February 19, 2024 Regular Work Session Minutes***
- 2. Approve the February 19, 2024 Regular Business Meeting Minutes***

B. Financial Reports:

- 1. File the February, 2024 Liquid Cash and Investment Activity Analysis Report for Audit***
- 2. File the February, 2024 Board Summary for Audit***
- 3. File the February, 2024 Contingency Fund Report for Audit***
- 4. File the February, 2024 Elementary Student Activities Report for Audit***
- 5. File the February, 2024 High School Student Activities Report for Audit***
- 6. Approve the February, 2024 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G***

IV. Consent Agenda (Continued)

B. Financial Reports (Continued):

- 7. Approve the February, 2024 Cafeteria Bills for payment as presented and located in Attachment C***
- 8. File the February, 2024 Cafeteria P&L for Audit***
- 9. Approve the February, 2024 Capital Reserve Bills for payment as presented and located in Attachment B-1***

C. Written Reports:

- 1. Accept the January, 2024 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU Report***

V. Personnel (For Individual or Separate Consideration)

A. Consideration of the Approval of the Lump Sum Requests from:

- 1. Dan Reed**
- 2. Kami Coursen**

B. Consideration of the Approval of the Letter of Retirement from Kathi Weaver, Superintendent's Confidential Secretary, as of June 30, 2024.

C. Consideration of the Approval of the Personnel Items from Athletic Council, pending proper Completion of Personnel Documentation and Clearances:

- 1. Garry Henry, Varsity Boys' Baseball Assistant Coach, recommended by Coach Bifano.**
- 2. Anthony Bailey for Varsity Boys' Track & Field Coach, recommended by Coach Weaver.**

D. Consideration of the Approval of the Personnel Items, pending proper Completion of Personnel Documentation and Clearances:

- 1. Hiring of Jenessa Seigworth as Substitute Nurse.**
- 2. Hiring of Cindy Chapman as Substitute Nurse.**
- 3. Hiring of Craig Griffin as Substitute Custodian.**
- 4. Posting and Advertising Anticipated Teacher Vacancies in Elementary and Student Services.**

VI. New Business (For Individual or Separate Consideration)

A. Consideration of the Approval of the 2024-25 IU#6 Proposed General Operating Budget, as presented.

B. Consideration of the Approval of the August 1, 2024 through June 15, 2025 CHAMP Athletic Trainer Contract.

VI. New Business (For Individual or Separate Consideration) (Continued)

- C. Consideration of the Approval of the Amplify Science Quote at a cost of \$98,242.29, using ESSER Funds, per the Curriculum Committee Recommendation.**
- D. Consideration of the Approval for the Gym Floor Maintenance from Sport Floors, Inc., at a cost of \$5,117.00, with Funds from Capital Reserve, per the Building & Grounds Committee Recommendation.**
- E. Consideration of the Approval of High School Boiler Repairs from Siemens at a cost of \$13,700.00, with Funds from Capital Reserve, per the Building & Grounds Committee Recommendation.**
- F. Consideration of the Approval of the Annual Renewal of the Food Service Management Company Contract with The Nutrition Group for 2024-25, per the Cafeteria/Transportation Committee Recommendation.**
- G. Consideration of the Approval of the School Calendar Revision: Early Dismissal on April 8, 2024. High School will be 12:10 P.M. and Elementary School will be 12:20 P.M.**
- H. Consideration of the Approval of the Upcoming Student Field Trips:**
 - 1. 3/18/2024 (Retroactive): 5th Grade to The Children's Museum in Pittsburgh. Requested by Vicki Cotton, using McElhattan Grant Funds.**
 - 2. 3/25/2024: Life Skills to Tharan Construction and McDonalds. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budgeted Funds.**
 - 3. 4/5/2024: Keystone Woodworking Program to Swartfager Welding. Requested by Jason Knisley, using Funds from the Woodworking Club.**
 - 4. 4/19/2024: Envirothon Club to Cook Forest. Requested by Pam McCandless, using Student Funds.**
 - 5. 4/29 to 5/4/2024; Keystone VEX Robotics to VEX World Robotics Championship in Dallas, Texas. Requested by Ryan Smith, using Sponsorship Letters, Student Activities Funds, Budgeted Funds and Board Funds.**
 - 6. 4/30/2024: Envirothon Club to Clear Creek. Requested by Pam McCandless, using Budgeted Funds.**
 - 7. 5/2/2024: Keystone Woodworking to Hickman Lumber. Requested by Jason Knisley, using Woodworking Club Funds.**
 - 8. 5/8/2024: 1st Grade to The Children's Museum in Pittsburgh. Requested by Nancy Daum, using McElhattan Grant Funds.**
 - 9. 5/14/2024: 6th Grade to Cleveland, Ohio Zoo. Requested by Kate Schoeppner, using CATS and Student Funds.**
 - 10. 5/14/2024: 2nd Grade to Clarion County Park for SMILES Progressive Agriculture Day. Requested by Sue Shaner, using CATS Funds.**

VII. Policy (For Individual or Separate Consideration)

A. Consideration of the Approval of the 2nd Reading of the Following Policies:

- 1. #601: Fiscal Objectives.**
- 2. #602: Budget Planning.**
- 3. #603: Budget Preparation.**
- 4. #604: Budget Adoption.**
- 5. #605: Tax Levy.**
- 6. #606: Tax Collection.**
- 7. #607: Tuition Income.**
- 8. #608: Bank Accounts.**
- 9. #609: Investment of District Funds.**
- 10. #610: Purchases Subject to Bid/Quotation.**

B. Consideration of the Approval of the 1st Reading of the Following Policies:

- 1. #611: Purchases Budgeted.**
- 2. #612: Purchases Not Budgeted.**
- 3. #613: Cooperative Purchasing.**
- 4. #614: Payroll Authorization.**
- 5. #615: Payroll Deductions.**
- 6. #616: Payment of Bills.**
- 7. #617: Petty Cash.**
- 8. #618: Student Activity Funds.**
- 9. #619: District Audit.**
- 10. #620: Fund Balance.**
- 11. #621: Local Taxpayer Bill of Rights.**
- 12. #622: GASB Statement 34.**
- 13. #624: Taxable Fringe Benefits.**
- 14. #625: Procurement Cards.**
- 15. #626: Federal Fiscal Compliance.**
- 16. #626.1: Travel Reimbursement—Federal Programs.**

VIII. Adjournment