

# Keystone Elementary School

## Acceptable Use Policy for Technology

Student's Name: \_\_\_\_\_  
(Last) (First)

Year of Graduation \_\_\_\_\_ ID No. \_\_\_\_\_



At Keystone Elementary, we think technology is another exciting educational tool that helps our students excel and learn about the world around them. We do, however, want to ensure that our students use our technology resources safely and wisely. The District uses Internet filtering software to help protect our students from web sites that are not school appropriate or that could harm our children. We also include Internet safety lessons in our technology curriculum that include safe use of social networking sites and chat rooms as well as cyber bullying awareness and response.

We ask that parents and students review the following acceptable use guidelines together so that our students have a positive experience with technology at Keystone. We also ask that each of you sign the form below and return it to your child's homeroom teacher as soon as possible.

### Students:

- I will use computers and other technology equipment carefully to avoid damage.
- I will not share my login name or password with my classmates.
- I will not use the login names and passwords of others to access their files.
- I will never give out personal information such as my full name, address, and phone number over the Internet.
- I will not try to access Web sites that are for adults only. If I accidentally access something inappropriate, I will immediately close out of it and tell an adult.
- I will tell an adult if someone bullies me or says inappropriate things to me on the Internet. I will not use technology to bully or tease others.
- I will not copy another's work and treat it as my own.

I understand and will follow this acceptable use policy and realize that I may lose my computer privileges if I do not follow the guidelines.

Student's Signature \_\_\_\_\_

### Parents:

I understand that the Keystone School District computer network is provided for educational purposes only. In addition to giving permission for my student to use the Keystone network and the Internet while at school, I also:

- Permit my student's picture to appear on the Keystone Elementary web site for special recognition or for participation in a school project. (Last names are never used when identifying students in pictures on the KES web site.)  
\_\_\_\_\_ Yes \_\_\_\_\_ No
- Permit my student's created content, like pictures, writing samples, podcasts, and videos, which may include my student's images, to be shared on teacher-moderated web sites such as the class web site or wiki, Voicethread, Glogster, Google Apps, or other sites with educational and collaborative value.  
\_\_\_\_\_ Yes \_\_\_\_\_ No
- Permit my student's first and last name and / or picture to be utilized and published within local newspapers and local news websites for the purpose of recognizing accomplishments in academics and citizenship.  
\_\_\_\_\_ Yes \_\_\_\_\_ No

Student's Name \_\_\_\_\_

Parent's/Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_